



decor & floral design

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www.myprettyvintage.com

FaceBook: My Pretty Vintage

HIRE TERMS AND CONDITIONS

Thank you for choosing to use My Pretty Vintage Pty Ltd Pty services, we really work hard on every event to make it as special and unique as possible. Please read the terms and conditions carefully to make sure the conditions of hire are acknowledged and understood.

Payment terms

- Please note there is a minimum booking fee of **R250.00** on collected items and **R1 000.00** for delivered items.
- To secure your booking, we will require a 50% payment of the value of your total order, Please use you're booking invoice number for all payments.
- An additional **R500.00** damage deposit is required and shall be held as a deposit towards any losses or damaged items.
- The refund of the damage deposit will only made once all items have been returned in good order and checked for damages.
- In the event that an item is damaged the full replacement cost will be deducted from your damage deposit
- Stained or damaged table linen is charged at a replacement value of R400 per tablecloth.
- Any missing items will incur a further 20% additional charge per day until items are returned.

Hire duration

- Quotations are only valid for 7 days during June to August and 24 hours August to May as this is our peak season.
- The standard order time will be 1 day, allowing a day for collection and a day for delivery. Weekend events will be Friday collection and Monday return.
- Should additional days be required this is to be discussed prior to the event and will be charged at an additional 20% per day.
- During the hire period, products remain the sole property of My Pretty Vintage Pty Ltd.
- The hirer is fully responsible for the goods for the duration of the event, from time of collection, until items are returned to My Pretty Vintage Pty Ltd.
- Should My Pretty Vintage Pty Ltd be required to deliver and thereafter collect the goods from the venue, the hirer is responsible for the goods from the time they are delivered, up until they are collected. Please ensure that all goods are packed and ready for collection.
- The hire period will terminate once all goods are returned to My Pretty Vintage Pty Ltd directly.

Delivery or Collection

- Should you wish for My Pretty Vintage Pty Ltd to deliver hired goods to your chosen venue, a delivery and collection fee will apply.
- Delivery charges will be calculated within a 50 kilometre radius and are charged at **R450.00** each way.
- Any events taking place outside of 50 kilometres will need to be discussed and worked on a per kilometre rate.
- On delivery and collection, the hirer is required to inspect the goods, count each item and sign a copy of the booking invoice, confirming all items have been received in good condition. Lighting items will be shown they are in working order so please allow 30 minutes for them to be checked.
- Should any item not meet the hirer's requirements this is to be mentioned before items leave the showroom.

Breakages/Losses

- Upon signature, all goods are in the care of the hirer and are deemed to be received in good order, clean and undamaged condition.
- Breakages/Losses will be deducted from your damage deposit, in the event that the damage fee does not cover the full repair/replacement cost the client remains liable to cover any balance owed.

Cancellations

- In the unfortunate event of a cancellation, please do so in writing by e-mail to (events@myprettyvintage.com) **no later than 30 days prior to event.**
- Should your date be rescheduled due to unforeseen circumstances kindly discuss this with a member of our team.
- My Pretty Vintage Pty Ltd will retain any value which has been paid.

Packaging

- All goods will generally be packaged in bubble wrap and placed in plastic crates or cardboard boxes for maximum care.
- After your event, ensure that all goods are repackaged carefully into the supplied containers/packaging.
- Any loss or damage to cartons/crates will be charged for at full replacement value of item.
- Please be extra careful repacking vintage crockery as some of the goods are over 100 years old, and are to be handled with care.
- Refunds will not be made if original packaging is not returned with hired goods, loss of the packaging/crates will be deducted from your damage deposit.

Special care of vintage items

- As the crockery goods are authentically vintage, please take extra care when using them for your event. Hand Wash only, please do not dish wash!
- Should it be preferred that My Pretty Vintage Pty Ltd attends to the washing of vintage crockery, a 20% surcharge shall apply. Kindly ensure that all excess food is removed prior to it being packed back into its boxes and crates, and this surcharge will then be deducted from your damage deposit.

Linen

- Kindly ensure that all used linen is returned dry and free of debris, please endeavour to shake off any excess debris before packing away as damp, wine stains and mildew can cause serious damage to some of the delicate fabrics.
- Any loss or unrepairable damage caused by, but not limited to, staining, cigarette burns, wine stains, candle wax, tears in fabric etc will be charged at full replacement cost of R400 per tablecloth and R30 per napkin.

Initial:

Liability

- My Pretty Vintage Pty Ltd shall not be held responsible for any loss, damage or injury caused to any person, property or product as a result of this hire agreement.
- My Pretty Vintage Pty Ltd shall not be responsible for any loss or damage arising out of the use of the hired goods.
- All items that are hired are under the responsibility of the hirer until they are returned to My Pretty Vintage Pty Ltd showroom.

Insurance

- For additional peace of mind, we can suggest that you take out insurance in the event that there is loss or damage to any goods whilst under your care.

Nothing in this Contract shall exclude or limit any statutory rights of the Consumer.

Confirmation of acceptance:

Name: _____ Date: _____ Signature: _____

Initial: